



Firm Foundation Course

Year 1 Eleven Plus Course Details 2020/2021

The 39 week annual course includes sessions in English and Maths. Basic Verbal Reasoning & Non Verbal Reasoning are introduced to children only if they are able to process the work entailed in these subject. Tuition is held on a weekly basis in line with the academic school year.

Your child would have developed English & Numeracy skills by the end of the academic year (July 2021). There will be regular tests throughout the course. You will be given clear guidance in areas needed for improvement.

Your child will be encouraged and stretched to their full potential. Homework will be set on a weekly basis. Homework is taken very seriously. Please ensure your child does his/her homework before the subsequent lesson. Guidelines of homework expected to have been completed will be sent to parents once you have enrolled your child. There are quite a few additional books which are highly recommended for students; Parents will need to monitor and constantly mark these books on a regular basis (Answers will be given to parents where applicable). It will also be the parents responsibility to ensure their child is constantly learning the spellings and meanings of the weekly vocabulary word list which will be sent in an email once you have enrolled on the course.

There are currently 2 group session which will be allocated on a first come first served basis. The maximum number of students in each group is 12 children.

Once you have enrolled your child on the course, a list of recommended books will be sent to you for you to purchase for your child. Most books will have a mark scheme so that parents can monitor the work. Likewise, a list of words your child needs to learn on a weekly basis will also be sent to you.

39 Week Course Fee:

The total Cost is £1,010 (Including £35 non refundable registration fee). There is also an additional refundable deposit of £100 which will be refunded at the end of the course or deducted from the last instalment. This refundable deposit can also be retained for the subsequent year (Year 2) if preferred.

5% discount is given to parents who pay for the whole course upfront.

If preferred, fees can be spread out and paid in 9 instalments.

You may prefer to use the Bankers Standing Order Form to instruct your bank to set up monthly payments. You will need to fill in the standing order form and hand it to your bank. This will be sent to you along with the enrolment form. Your 1st instalment should be **£210** (which includes the refundable deposit of £100 and £35 registration fee). The 2nd to the 9th instalment should be **£100** . Unless you would like Firm Foundation Course to retain the refundable deposit for the subsequent year (Year 2), you will not need to make a payment in July 2020 as your refundable deposit of £100 will cover the July fee.

Extra Tuition:

If your child is having any significant problems with specific techniques, then parents will be advised of the situation. There is an additional charge for any additional session(s) booked.

Absence:

If the tutor cancels a session, another session will be arranged in lieu of the cancelled session. If a child is absent, please ensure you drop off and collect their homework so they are able to join in the subsequent week. However, at my discretion, provided a class does not exceed 12 students, I can arrange a session in lieu of the session missed. Parents still need to pay the tuition fee even if their child is absent.

Materials:

There is a list of books which parents will need to order within the first month of starting the course, for the student to use as extra practice. Failure to order these books may cause your son/daughter to lag behind. You can order the books yourself or you can pay for the books to be ordered on your behalf. Additional materials which can enhance learning will be suggested but are not compulsory. Each student will need an A4 Notebook for class work (preferably spiral bound); These items will not be supplied by the tutor. It is also advisable that each student brings a Mathematical set or pencil case which includes a ruler, pencils, sharpener and rubber.

(Please see the Equipment List on www.firmfoundationcourse.com)

Terms & Conditions:

Kindly read the Terms and Conditions document and the following separate policies before signing the Terms & Conditions Form:

- Data Protection Policy
- Safeguarding & Equalities Statement
- Parent-agreement & complaints procedure
- Code of Behaviour for Pupils Policy
- E-Safety Policy

Forms to be handed in:

Please read, sign and hand in the following forms before your child's first session:

Enrolment Form
Terms & Conditions Form
Parental Consent Form
Code of Behaviour for Pupils Form
Photo Release Form (*Optional*)

The forms should be returned to the Co-ordinator

Venue for tuition:

Firm Foundation Centre, Unit 4 Cochran Close, Crownhill Industry, MK8 0AJ